NEW HEIGHTS SCHOOL
Focus · Learn · Achieve

Charging Policy

Status	**Statutory**
Responsible Governors' Committee	**Full Governing Body**
Date last approved by GB	**November 2025**
Responsible Person	**Co-Headteachers**
To Review Date	**November 2026**
Last Amended Date	**October 2020**

AIM

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

OPTIONAL EXTRA ACTIVITIES

(Activities which take place wholly or mainly outside school hours and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education)

It is the Governors' policy not to charge for such activities organised by the school.

The following is a list of additional activities organised by the school. This list is not exhaustive:

- Sporting activities which require transport expenses
- Outdoor adventure activities
- School trips

RESIDENTIAL VISITS

The school may organise residential visits. It is the Governors' policy not to charge for such activities organised by the school.

CHARGING IN KIND

The cost of ingredients, materials, equipment etc. needed for practical subjects such as food technology or DT is budgeted for and borne by the school.

BREAKAGES & FINES

The Governors reserve the right to ask parents to pay for the cost of replacing any item such as:

- Broken windows
- Defaced, damaged or lost text books
- Replacement reading or homework diaries
- Any item damaged as a result of unsatisfactory pupil behaviour.

SPECIAL NEEDS

The Governing Body confirms that no pupil with special needs or disabilities will be treated any differently than any other pupil. The school will take all reasonable steps to avoid putting students with special needs at a substantial disadvantage.

MAKING PAYMENTS FOR SCHOOL CHARGES

It would be most helpful if you would follow these guidelines when making payments:

- Always send money in a sealed envelope marked with the student's name, class and what the money is for
- All money should be given to the Receptionist / Administrator
- Cheques should be made payable to '**New Heights High School**'
- Please bring money into school in the morning.